

Regular Board Meeting
October 15, 2024, 4:30 pm @ 4388 W M-72 HWY, Grayling

The meeting was called to order at 4:36pm by Karl Schreiner.

NEW BOARD MEMBERS INTRODUCTIONS: MARK OSTAHOWSKI & CHERYL WOLKENS

BOARD MEMBERS IN ATTENDANCE:

Karl Schreiner, Laurie Jamison, Mark Ostahowski, Jason Thompson, and Sandy Woods.

BOARD MEMBERS ABSENT: Shannon Sorenson and Cheryl Wolkens, absent with notice.

ALSO IN ATTENDANCE: Tyler Sluck, Alice Snyder and Lynn Cheney.

The Pledge of Allegiance led by Schreiner. A prayer was of offered by Schreiner.

CONFLICT OF INTEREST: None

AGENDA:

Motion by Ostahowski to approve the agenda for October 15, 2024, supported by Jamison. Ayes (5) five, Nays (0) zero. Motion carried.

PUBLIC COMMENT: None

MINUTES:

Motion by Jamison, to approve the minutes dated September 17, 2024, supported by Woods. Ayes (5) five, Nays (0) zero. Motion carried.

FINANCIAL REPORT:

Motion by Ostahowski, to accept and file the financial report dated September 30, 2024, supported by Woods. Ayes (5) five, Nays (0) zero. Motion carried.

CORRESPONDENCE: None

REPORTS:

A. Northeast Michigan Regional Council on Aging – Scott Ulery

Ulery was not present. King stated that guardianship is still the hot button.

B. Michigan Senior Advocates Council (MSAC) – Lorelei King

King arrived at 4:45pm. King stated that she sent the minutes out and asked for questions. The MMAP program is being pulled from the Area Agencies on Aging. Woods stated that it was put under DHHS, I had a client that lost his Medicaid. She asked if you contacted DHHS, and they sent him back to the COA. Woods is concerned because they are now in charge of it.

King stated that the new legislative documents are going to clearly define how a family member can become a guardian.

C. Directors Report

Discussed the Directors Report.

Motion by Jamison, to receive and file the Directors Report, supported by Ostahowski. Ayes (5) five, Nays (0) zero. Motion carried.

UNFINISHED BUSINESS:

A. Meals on Wheels Foundation

Roger Kessler and Nancy Lemmon from the school foundation were present on zoom. Kessler was not involved in forming the foundation. Kessler was asked to be the president. I look at the foundation as a three-legged stool. Admission, fund raising, grant and expenses that you will occur. You should hire an attorney, to do the documents, the by-laws. The by-laws are the driving force of the legal entity. You will need to file for a tax identification number (TIN), with the IRS. Then establish a board. Then policy and procedures. You will need to file a IRS 990 form every year. The foundation will have their 10-year anniversary next year. They have raised about 1.6 million to support grants and scholarships. They have set up term endowment, permanent endowment, and general fund. When they raise money, it goes into one of those three funds. They have an operating fund, for three years. They have three committees set up, Fundraising, Grants and Scholarship, and overall administration.

Lemmon asked if you would apply for a 501c3. Snyder stated yes, if we were to set one up ourself.

Kessler asked what you would do with the foundation. Snyder stated that the Meals on Wheels Program runs at a loss of about 100,000 per year. Would like to help raise money and have a permanent revenue stream to help fund Meals on Wheels every year.

Current They use a local bank Horizon for short term operating funds, and Mogan Stanley out of Saginaw for long-term investments. The goal is to earn 9% every year. The foundation started with \$75,000. Have 1.6 million in the bank but they have also given out grants and scholarships in that time frame. To have an endowment, there is a \$10,000 requirement to start it.

Snyder asked if they have a relationship with the Community Foundation of Northeast Michigan in Alpena. Yes, they helped us to get started. They have since stopped the relationship. What type of agreement did you have with Alpena? It was under a previous director and board. It was a good relationship for 10 years. They did not have any control of it.

Kessler, stated if you have any questions please let us know.

Ostahowski stated that it looks like the foundation in Alpena will be taking fees, and we have no control over it.

Snyder, asked where should we go from here? Ostahowski, stated that it would be nice to have a vehicle, if people were willing to donate. Woods stated that Kirtland had 100,000 to start. Woods does not know where the money would come from to start it.

Snyder, would you want to move forward, with getting it ready. The Ostahowski stated that it all costs money. Maybe have an account that would hold the money until a foundation is set up. Thompson stated that hopefully, the donor would be willing to do it. It takes a while to get a 503 through the IRS. Would need at least \$20,000 to start it. Snyder, asked if I had a donor that is willing to do the \$20,000, what would you do? Thompson, said if not a tight deadline, I would form a MI non-profit. Take the money in. By-Laws, then get the board going. Then 503 c3 or go through Alpena. Perfect world they would give you seed money, and a commitment.

Snyder asked Jamison, at the county level, who is the lawyer and accountant? Jamison stated that she would ask. Ostahowski stated that he has worked with the Michigan Council of Foundations, the attorney with the Rodman Firm in Detroit. She is an expert on foundations. Would it be a conflict of interest to use Thompson as the lawyer? Thompson stated that probably it would.

NEW BUSINESS:

A. Directors Recruitment

Ostahowski stated the committee has met a couple of times.

a. Recruitment – advertising

Will advertise in the Avalanche, Gaylord Herald Times, Record Eagle Sundays, Alpena News, Houghton Lake Reporter, and Indeed.

b. Job Description

The job description is in the board packet. It will have a couple of small changes.

Once it is approved it will be posted on the County website and the COA website.

Motion made by Woods, update the Directors job description, supported by Ostahowski. Ayes (5) five, Nays (0) zero. Motion carried.

Motion made by Ostahowski, post on the County website, COA website, and to advertise, supported by Woods. Ayes (5) five, Nays (0) zero. Motion carried.

c. Interviews

The suggestion, is the first pass, would be by the search committee. Then it depends on the number of qualified applicants. Then the committee can narrow down to 2-3 to bring them to the full board.

B. FY 23-24 Budget Amendments

Snyder stated that we received money after the fiscal year ended.

Motion made by Jamison, approve the budget amendment dated 9-30-24, supported by Woods. Roll Call: Karl Schreiner Aye, Laurie Jamison Aye, Mark Ostahowski Aye, Jason Thompson Aye, and Sandy Woods Aye. Ayes (5) five, Nays (0) zero. Motion carried.

C. FY 24-25 Budget Amendments

Motion made by Jamison, approve the budget amendment dated 10-7-24, supported by Jamison. Roll Call: Karl Schreiner Aye, Laurie Jamison Aye, Mark Ostahowski Aye, Jason Thompson Aye, and Sandy Woods Aye. Ayes (5) five, Nays (0) zero. Motion carried.

D. NEMCSA – AAA Congregate & Home Delivered Meal Assessment

Discussed the Congregate & Home Delivered Meal Assessment. Discussed the Oliver trays.

Motion made by Jamison, to receive and file the NEMCSA Congregate & Home Delivered Meal Assessment, supported by Woods. Ayes (5) five, Nays (0) zero. Motion carried.

BOARD MEMBER COMMENTS/CONCERNS:

Jamison stated that a volunteer at the Harvest dinner, stated that he threw away a lot of the asparagus. Secondly, Jamison asked if anyone contacted us about the chicken issue. The answer was no. Ostahowski gave some health information on it.

PUBLIC COMMENT:

None

ADJOURNMENT: Meeting adjourned at 5:49PM.

Respectfully Submitted,

Sandy Woods, Secretary

Recorded Lynn Cheney