

MINUTES

Crawford County Commission on Aging & Senior Center Executive Director Search Committee

Location: Crawford COA & Senior Center
4833 West M-72 Hwy, Grayling, MI 49738
November 11, 2024 at 11am

Chairperson – Mark Ostahowski
Recorder – Alice Snyder

11:00am

- Call to Order
- Attendance – Paul Compo, Alice Snyder, Mark Ostahowski, Laurie Jamison (Shannon Sorenson absent with notice)
- Conflict of Interest
- Approval of Agenda – Motion to approve by Jamison, Seconded by Compo. 4 Ayes, 0 Nays

11:05am

- Recruitment Progress – Advertisements have been done on Indeed, Crawford County Avalanche, Houghton Lake Resorter, Gaylord Herald Times and the Traverse City Record Eagle. Announcement was also sent out to the Michigan Association of Social Workers, Michigan Area Agencies on Aging, Michigan Association of Senior Centers, National Council on Aging, Michigan Directors to Services with the Aging.

11:10am

- Review of Candidates to Date – Reviewed candidates received to date.

11:45am

- Format for Interviews
 - ✓ When – Thursday, December 12th 10am-3:30pm
 - ✓ Who – Selected 5 candidates to interview to date
 - ✓ Interview Questions – Compo and Snyder will work on a set of interview questions
- Next Meeting for Candidate Review will be December 3, 2024 at 9am.

12:00pm – Meeting Adjourned.